

**COMMERCIAL APPLICATION FORM FOR TITLE (GOV'T/ STATE LANDS)
TO THE COMMISSIONER GUYANA LANDS AND SURVEYS COMMISSION No. 0604**

SECTION I

**DETAILS OF APPLICANT (Include attachment if more than two (2) Companies or Organizations applying)
Official Business/ Company/ Organisation Name**

Registered or Mailing Address		Business Registration #	
Email		Fax	
Taxpayer Identification Number (TIN) (Business)		Telephone #	

This section should be filled out by the Agent of the Company

<input type="checkbox"/> Chief Executive Officer (CEO)	<input type="checkbox"/> Secretary	<input type="checkbox"/> Manager	<input type="checkbox"/> Other (please state) <input style="width: 100px;" type="text"/>
Address		National Identification (ID)/ Passport Number (PP) #	
Fax	Telephone Work	Mobile	
	Email		

SECTION II

PARTICULARS OF LEASE

Terms of Lease applied for <input type="text"/> Years	Existing Title <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes state Title No. <input style="width: 100px;" type="text"/> (Tick the appropriate Box)
Class of Lease applied for <input type="checkbox"/> State <input type="checkbox"/> Gov't	Title Renewal <input type="checkbox"/> Yes <input type="checkbox"/> No	(Tick the appropriate Box (es))
Purpose of Lease <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input type="checkbox"/> Business <input type="checkbox"/> Tourism <input type="checkbox"/> Ecclesiastical	Tick the appropriate box (es) OR otherwise state <input style="width: 200px;" type="text"/>	
Existing Title Type : <input type="checkbox"/> Lease <input type="checkbox"/> Licence <input type="checkbox"/> Grant <input type="checkbox"/> Permission <input type="checkbox"/> Provisional Lease		
Title Type Applied For: <input type="checkbox"/> Lease <input type="checkbox"/> Licence		

SECTION III

DESCRIPTION OF LAND

(Fill Part (A) for all surveyed land and Part (B) otherwise. Seek assistance from (GL&SC) staff to complete this section)
(Include attachment if you wish to apply for more than four (4) parcels)

Part (A)

No	Parcel ID (Relate)	Lot No.	Section (of Locality)	Direction (Of Section)	Sub Lot	Lot Type (For Black Bush only)	Region No.	PCU No.	Location	Acres	Stock Sheet	Plan No.
1.												
2.												

Part (B)

Description of Land:

\$	\$		\$	\$	
Inspection Fee	Filing Fee	Filing Date	Processing Fee	Total	Receipt No.

Please continue this application overleaf,
Note: Incomplete, inaccurate and inadequate information on the application form will result in the form **NOT** being processed.

I, THE UNDERSIGNED (APPLICANT) HEREBY DECLARE THAT I CLEARLY UNDERSTAND AND ACCEPT THAT IN THE EVENT OF ANY LAND BEING ALLOCATED TO ME UNDER ANY AGREEMENT WITH THE GOVERNMENT OF GUYANA IT SHALL BE A CONDITION OF SUCH AGREEMENT THAT GUYANA LANDS AND SURVEYS COMMISSION RESERVES THE RIGHT TO EJECT ME FROM SUCH LAND IF ANY INFORMATION MADE IN THIS FORM IS FALSE.

Signature of Applicant

Date

Senior Land Administration
Officer

Date

The Terms and Conditions are published in the Official Gazette and copies of the Extract can be obtained from the Guyana Lands & Surveys Commission, all Post Offices outside of Georgetown, and at Parliament Office.

Please note that a Location Sketch showing the area applied for must be included

LOCATION SKETCH



NOTE- A completed Questionnaire form must accompany this application

APPLICATION DETAILS

No. 0604

The Company is required to answer all questions in Sections A, B and C and tick the appropriate boxes.

Note: Inaccurate and inadequate completion of this Questionnaire may result in rejection of the Application.

Seek the assistance of GL&SC Staff if necessary.

Section A

I/We, hereby apply for land located at _____

Business/Company/Organisation Name _____

Provide other name (s) of your Company/ Organisation _____

Registered Location/Address _____

Date of Registration _____

Section B

THE LEGAL FRAMEWORK OF THE COMPANY/ORGANIZATION

Is your Business Name registered under the Business Name (Registration) Act, Chapter 99:05? Yes No

Type of Business (your Company or Organisation) is registered as _____

Is your Company/ Organisation under the Income Tax (Amendment) (No,2) Act # 15 of 2016? Yes No

Is your Company/ Organisation a Small or Medium size Enterprise (S.M.E)? Yes No

Is your Company/ Organisation a Partnership Yes No

Is Your Company a Subsidiary (Daughter Company) that is owned and controlled by a parent company? Yes No

If the above answer is Yes, please state the name of the Parent company? _____

Is your company a Publicly Traded Company? Yes No

Which of the Acts below is your organization is registered under?

1) Companies Act, Chapter 89:01

2) Friendly Societies Act, Chapter 36:04

3) Co-operative Societies Act, Chapter 88:01

4) State Other(s) if applicable _____

Section C

THE FINANCIAL AND SOCIOECONOMIC STRUCTURE OF THE COMPANY

What is your organisation proposed developmental and land use activity /activities to be undertaken?

Provide an outline of the project Proposal to be implemented

What are your esimated INVESTMENT AND OPERATING budgets?

What is your Company's proposed method (s) of financing in the land development project? _____

Please indicate if Foreign Direct Investment is to be injected in the project (if applicable)? Yes No

If the above answer is YES, please state the estimated value (\$) of the investment? _____

How many local jobs are expected to be created with the intended venture? _____

Please continue to this application overleaf

What are the expected Social or Community benefits if the proposed project is implemented? _____

Please provide a statement of the history of your Business Organisation (eg. Date established, Employment history, Investment priorities, locations established, etc. _____

Does your Organization have any experience or proven track record for the proposed venture? Yes No (if your answer is YES, please attached supporting documents)

If the above answer is No, please state if your Organisation has conducted a feasibility study for the proposed project? Yes No (if your answer is YES please attached supporting documents)

Are you willing to be a signatory to a document which requires you to abide with all the conditions laid down by the Government of Guyana with regard to land allocated to you? Yes No

Do you agree to the terms and conditions under which the land will be distributed? Yes No

Is your company prepared to develop the land herein applied for without Government assistance? Yes No

Section D

This Section is for Religious Organization's applying for (State/Government Land)

Denomination of religion of your Organization _____

How long has your Organization been in existence? _____
(If you have answer this question please attached supporting documents to application.)

What are the principles, objectives and goals of your Organization? _____

Does your organization own Private, or leasing State or Government lands, if yes, please provide detail? _____

What is the proposed activity to be undertaken on the Land applied for? _____

Does your Organization have persons under its employ? Yes No

If the above answer is yes please state by what means the Salary or Wages are paid? _____

By what means your Organization will acquire the requisite form of financing to facilitate the proposed activities? _____

Please provide supporting documents to corroborate the above.

Does your organization prepare to develop the land applied for without Government assistance? Yes No

I, the undersigned hereby certify that each and every statement and or item of information made or given by me and contained herein this application for land, which was given by me or on behalf of my Employer and I Principle are true and correct to the best of my knowledge or the information provided to me by my Employer/Principle for the completion of this application. And I am fully aware that should the information or any statement (s) made in this application by me or on behalf of my Employer/Principle is found to be false, Guyana Lands & Surveys Commission reserves the right to eject me or my employer/ Principle from such land described in the application or title.

Signature _____

Date _____

Witnesses (1) _____

(2) _____

PLEASE NOTE THAT THE INFORMATION APPENDED AND ATTACHED TO THIS APPLICATION WILL BE VETTED FOR AUTHENTICITY.

PLEASE BE ADVISED THAT THE FOLLOWING DOCUMENTS MUST BE ACCOMPANIED WITH THE APPLICATION FORM UPON SUBMISSION TO THE GUYANA LANDS AND SURVEYS COMMISSION

- BUSINESS REGISTRATION
- ARTICLES OF INCORPORATION
- DEVELOPMENTAL PROPOSAL (THREE COPIES)
- CERTIFICATE OF GOOD STANDING
- PROOF OF ADDRESS
- COPY OF BUSINESS TAXPAYER IDENTIFICATION NUMBER CERTIFICATE (TIN)

AFFIDAVIT

I/ We,

of

do solemnly and sincerely declare as follows :-

That each and every statement and/or item of information made or given by me and contained in the Application for the land at

.....
.....

dated..... given under my signature/mark and

Witnessed by..... and..... is true and

Correct.

I make this declaration conscientiously believing the same to be true and according to the Statutory Declarations Act, Chapter 5:09.

.....
Declarant

Declared before me this..... Day of..... 20

.....

.....
Commissioner of Oaths

SAMPLE

SAMPLE

SAMPLE

SAMPLE

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